

# BUSINESS SERVICES ENROLLMENT FORM

# SELECT DESIRED ENROLLMENT:

BUSINESS DIGITAL BANKING (BDB) ENROLLMENT (Fees apply. Click <u>here</u> for details.)

REMOTE DEPOSIT CAPTURE (RDC) ENROLLMENT (Fees apply. Click <u>here</u> for details.)

#### **BUSINESS INFORMATION:**

Answer the requested information below. The term "Applicant" refers to the business named below, and the terms "you" and "your" refer to each individual signing below.

Legal Name of Applicant:		
DBA or Trade Name (if applicable):		
Tax ID #:		
Physical Street Address:		
City:	State:	Zip:
Web Address:		

#### **PERSONNEL INFORMATION:**

The individual(s) listed below will be designated as System Administrator. The System Administrator is responsible for the day-to-day management and security of BDB for the Applicant.

Name of System Administrator:			
Title:	Email:		
Main Contact Phone:	After Hours Phone:		
Name of Additional System Administrator:			
Title:	Email:		
Main Contact Phone:	After Hours Phone:		



BUSINESS SERVICES ENROLLMENT FORM

### **ACCOUNT INFORMATION:**

*List all American Bank & Trust checking, savings, and loan accounts the Applicant requires access to in the BDB System. List your primary account first in the table below.* 

Account Number	Account Name (Example: Payroll)	Billing Account (Select one below)	BDB Desired Service (Select service for all applicable accounts)		
			🗆 ACH	□ Wire	$\Box$ Positive Pay
			🗆 ACH	🗌 Wire	Positive Pay
			□ ACH	🗌 Wire	Positive Pay
			🗆 ACH	🗌 Wire	Positive Pay
			□ ACH	□ Wire	Positive Pay

#### BUSINESS DIGITAL BANKING FEATURES:

#### Basic Package:

✓ Stop Payments

✓ QuickBooks

✓ Standard Reporting

✓ eStatements

✓ Transfer Capabilities

#### Additional Services (check to enroll in service):

Additional fees apply to each additional service unless otherwise noted. Click <u>here</u> for details.

<ul> <li>ACH Origination Payments</li> <li>&amp; Collections</li> </ul>	Positive Pay (ACH Debit/Check Fraud Detection	Mobile Deposit (limits apply; ask for details)
🗷 ACH File Upload	Reverse Positive Pay	Bill Payment (per item charge)
File Download – EDI Service	☑ Wire Transfers	Soft Tokens (no charge)

#### DAILY LIMITS:

Transaction risk exposure is managed within Business Digital Banking Services by anticipating the maximum dollar amount and frequency of funds transfers you desire to originate through ACH and/or Wire Transfer Services. Indicate your expected volumes for each service below.



> Daily Maximum Dollar Limit of ACH and Wire Batches:

ACH Daily Dollar Limit:

Wire Daily Dollar Limit:

> Expected Number of Originated ACH and Wire Files per Year:

ACH Batches:

Wire Batches:

# **REMOTE DEPOSIT CAPTURE (RDC) INFORMATION:**

Applicable fees apply. Click <u>here</u> for details.

ACCOUNT INFORMATION:

Account Number	Account Name (Example: Payroll)	

USER INFORMATION:

RDC User Name	User Roles* (Click <u>here</u> for role descriptions)	Email Address	Phone Number



User Roles Available:

- 1. <u>Administrator</u>: Manage user (add & delete passwords, unlock users, change email addresses, assign contacts, modify user roles); reset duplicate history; view reports and history for all users.
- 2. <u>Supervisor</u>: Register PC/Scanner; modify user information (cannot add or delete users or modify Administrator's information); reset duplicate history.
- 3. **<u>Reviewer:</u>** View reports and history for all users.
- 4. <u>Depositor</u>: Create, capture, correct, balance, and transmit deposits; view reports and history for yourself only.

\*Multiple roles can be assigned to an individual user.

#### ASSOCIATED FEES:

Profile Set Up	\$50.00
Basic Package	\$5.00/month
ACH Services Module	\$10.00/month
ACH Transactions	\$0.20/item
ACH File Upload Service	\$15.00/month
ACH File Upload Transactions	\$0.20/item
ACH Same Day Services	\$80.00/file
ACH Same Day Transactions	\$0.40/item
Bill Pay Module	No Charge
Bill Pay Check or Electronic	\$0.40/item
File Download – EDI Service	\$17.00/month
Positive Pay Services	
ACH Positive Pay	\$25.00/account
ACH Positive Pay Items	\$0.05/item
Check Positive Pay	\$25.00/account
Check Positive Pay Items (File or Manual)	\$0.05/item
Reverse Positive Pay	\$25.00/account
Reverse Positive Pay Items	\$0.05/item
Wire Service Module	\$20.00/month
Domestic Outgoing Wire	\$25.00/wire
Foreign Outgoing Wire (U.S. dollars only)	\$55.00/wire
Incoming Wire	\$15.00/wire
Remote Deposit Capture:	
Initial Set Up	\$50.00
Service Charge	\$55.00/month
Per Item Charge	\$0.20/item
RDC Scanner	See Bank employee for details.
Return to Page <u>1</u> <u>2</u> <u>3</u>	

Monthly fees are based on the BDB selection and additional services. Monthly fees will be included in analysis where applicable.



BUSINESS SERVICES ENROLLMENT FORM

#### **CANCELLATION:**

BDB and/or RDC cancellations must be emailed to <u>BackOffice@goambank.com</u> or submitted in writing to:

Back Office Support Department 4301 E 53<sup>rd</sup> St Davenport, IA 52807

The undersigned, as Applicant, certifies that all information provided herein is complete, true, and correct to the best of his/her knowledge. By signing below, I authorize American Bank & Trust Company to verify and check, at its expense, any of the information provided, including checking account history, credit bureau history or Dun & Bradstreet report. I also certify that I am signing on behalf of the Applicant in the capacity indicated beside my name and that I am duly authorized to execute this Agreement on behalf of the Applicant.

#### SIGNATURE REQUIREMENTS:

If the business is a corporation, partnership, or limited liability company, this application must be signed by an officer, employee, or other agent authorized by the business' current depository resolutions delivered to American Bank & Trust Company (if deposit accounts are to be accessed through BDB) and current borrowing resolutions delivered to American Bank & Trust Company (if loan accounts are to be accessed through BDB). If the Applicant is a sole proprietorship, this application must be signed by an authorized officer. If applicant is the trustee under a trust agreement, this application must be signed by a trustee.

■ I have been notified and understand the fees associated with the products and services I have selected. I agree to the BDB/RDC monthly fees to be debited from the selected account above.

Date:

I have read and agree to the BDB/RDC Terms and Agreement Contract.

BDB Terms & Agreement Contract RDC Terms & Agreement Contract

D.,	
вv	
~,	٠

(Signature of Applicant's Authorized Signer)

(Printed Name of Applicant's Authorized Signer)

## Your signed, complete application can be emailed to BackOffice@goambank.com.

 FOR INTERNAL USE ONLY:

 Date Set up Complete:
 Employee Name:

 Employee Signature:
 RIM #: